

# **IOWA DEMONSTRATION CONSTRUCTION GRANT PROGRAM**

## **APPLICATION PACKET FOR FIRE (LIFE) SAFETY GRANT 2004-2005**



**Three copies of the proposal with original signatures must be postmarked or received at the Iowa Department of Education by 4:30 p.m. on December 10, 2004.**

**Electronically submitted or faxed applications will not be accepted.  
Grant applicants will be notified by March 14, 2005, regarding application status.**

**Iowa Department of Education  
Grimes State Office Building 2<sup>nd</sup> floor  
East 14<sup>th</sup> and Grand Ave  
Des Moines, IA 50319-0146**

**Contact Person: Milt Wilson  
(515) 281-4743  
milt.wilson@iowa.gov**

<p style="text-align: center;"><b>Iowa Demonstration Construction Grant Program</b> <b>Application Packet for Fire (Life) Safety Grant</b></p>
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**Introduction**

The Iowa Department of Education has been awarded the Iowa Demonstration Construction grant authorized by Title III of P.L. 108-199 for a total amount of \$6,958,699. The Catalog of Federal Domestic Assistance (CFDA) number is 84.215. The budget and project period is September 28, 2004 through September 27, 2007. The School Budget Review Committee (SBRC), including the state fire marshal as a voting member, will review the recommendations from the task force and make recommendations on awards to the Department. The Department will administer the program and disburse the grant awards. Grants are divided into two types: fire (life) safety and construction. ***This application is for the fire (life) safety grants only.***

**Purpose**

These grants are to fund projects to remedy fire (life) safety defects. School districts may use the grant funding to pay the direct cost of the fire (life) safety improvements. Architect, engineering or planning fees cannot be reimbursed from federal funds. Grant awards must be used for new activities. New activity means a project that the board takes action to approve advertising for bids after the U.S. Department of Education approves the Iowa Department of Education's application.

**Eligible Applicants**

Iowa public school districts are eligible applicants. The Board of Regents is also eligible to apply as one school district for these grants for use at the Iowa Braille & Sight Saving School and/or the Iowa School for the Deaf. A district may submit one application which includes more than one attendance center; however, the grant award will not exceed the maximum award per enrollment category of the district. Applying for this grant does not prevent the district from applying for the construction portion of the Iowa Demonstration Construction Grant Program. Grant monies will be paid upon completion of the project. If necessary for cash flow, a partial payment can be requested for grants of \$100,000 or more. **Grant monies must be used for this project only and any unused funds will be returned to the Department.**

**Criteria for Eligibility**

A district must have received an order/citation within the past three years from the state fire marshal or local fire department officials acting in the capacity of the state fire marshal, for one or more fire safety violations regarding a school facility. A district may apply for a grant to correct a fire safety deficiency not cited by the fire marshal, which the district thinks is a significant hazard; however, the district must consult with the state fire official and include a letter indicating the official agrees that this is a significant hazard. All eligible projects must comply with the provisions of the Americans with Disabilities Act, the Rehabilitation Act of 1973, Section 504, Iowa Code chapter 104A, the National Historic Preservation Act, Section 106 and the Davis Bacon Act. All vendors used must not be suspended or debarred from

performing federal work. An assurances form is part of this application and must be returned for the project to be considered or awarded. Site visits may be conducted to determine final eligibility. All projects must be completed no later than September 27, 2007. ***No local match is required.***

#### Grant Categories

Funds will be awarded as follows:

District Category	District Enrollment Category	Total Funds	Maximum Award
Small	0-1199 students	\$787,278	\$25,000
Medium	1200-4749 students	\$787,278	\$100,000
Large	4750 + students	\$787,278	\$150,000
Board of Regents	119	\$25,000	\$25,000

#### Grant Selection Process

The Department has formed a task force that will review the applications for financial assistance and provide recommendations to the SBRC. Members of the task force and designees will review each application. Applicants will be ranked on a point system within each category and awards will be recommended in rank order beginning with the highest points. The task force will make recommendations to the SBRC who will recommend to the Department grant awardees. The Department will have final determination of awards.

#### Grant Selection Criteria

Grants will be awarded based upon the need and severity of deficiencies and the plan to remedy the deficiency. Grant money will not be disbursed until expenditures have been made and the district has notified the Department.

#### Reporting

Applicants receiving awards will be required to submit an interim report to the Department, annually by September 15, until the project is complete describing the activities and providing information on the status of implementation of the project and expenditures of funds. A final report is required within 30 days of completion of the project. Project completion shall not be later than September 27, 2007.

#### Application Submission and Notification of Award

Three copies of the grant application must be postmarked or received at the Iowa Department of Education on or after September 28, 2004, but no later than 4:30 p.m., December 10, 2004. Applications after this time will not be accepted. The application shall be prepared on the forms provided and only one application per district may be submitted. **The three copies of the application must have original signatures.** Electronically submitted or faxed applications will not be accepted.

Mail or deliver to:  
C. Milton Wilson, Consultant  
Iowa Department of Education  
Grimes State Office Building, 2<sup>nd</sup> floor  
East 14<sup>th</sup> and Grand

Des Moines, IA 50319-0146

Grant applicants will be notified by March 14, 2005, regarding application status.

**Contents of the Application**

All of the following requirements must be in the order listed below to be considered for a grant. Incomplete applications will be ineligible for consideration. Completed applications are limited to the pages as indicated below. Font size must be no less than 11 point; however, charts and graphs no less than 10 points, excluding required attachments. Applications should not be bound or in folders. Applications must be submitted on the forms provided, collated in the order listed below, and not exceed the number of pages indicated excluding required attachments:

	Pages	Points
A. Cover Page	1	
B. Assurances	1	
C. Executive Summary	2	25
D. Fire (Life) Safety Infrastructure Needs	2	75
E. Plan to Remedy Fire (Life) Safety Deficiencies	2	50
F. Budget and Timeline for the Project	2	20

Total Points Possible 170

Appendix A: Board Minutes  
Appendix B: Fire Citations

It is the policy of the Iowa Department of Education not to discriminate on the basis of race, color, national origin, gender, disability, religion, creed, age or marital status in its programs or employment practices. If you have questions or grievances related to this policy, please contact the Legal Consultant, Department of Education, Grimes State Office Building, Des Moines, Iowa 50319-0146, 515-281-8661.

**COVER PAGE (A)**

(1 Page)

District Enrollment as of 9/19/03 \_\_\_\_\_ (from certified enrollment form line 7)

District Name \_\_\_\_\_ District Number \_\_\_\_\_

Building Name(s) \_\_\_\_\_ Building Number(s) \_\_\_\_\_

**District Enrollment Category (check one)**

- ☐ Small (up to 1,199 students)  
☐ Medium (1,200-4,749 students)  
☐ Large (4,750+ students)  
☐ Board of Regents

Grant Amount Requested \$ \_\_\_\_\_

Project Cost (Total) \$ \_\_\_\_\_

Projected Initiation Date \_\_\_\_\_

Grant Contact Person \_\_\_\_\_  
(Official grant contact person who receives all grant inquiries and information)

Street Address \_\_\_\_\_

\_\_\_\_\_ IA \_\_\_\_\_  
City State Zip

Phone Number (\_\_\_\_) \_\_\_\_\_ Fax Number (\_\_\_\_) \_\_\_\_\_

E-Mail Address \_\_\_\_\_ AEA # \_\_\_\_\_

**Certification and Assurance**

I CERTIFY that, to the best of my knowledge, the information contained in the district's application is true, accurate and complete. The district will abide by the assurances contained in section B.

Signature of Superintendent \_\_\_\_\_

Typed Name of Superintendent \_\_\_\_\_ Date \_\_\_\_\_

Attach copies of the board minutes showing initiation of this project and authorization of this grant application in Appendix A.

**Application Deadline: postmarked or delivered by 4:30 p.m. December 10, 2004****This cover sheet MUST be complete and used as the cover sheet for the grant.****Three copies of the application must be included.****The signatures on each copy of the application must be original.****Signature stamps are not acceptable.**

**Assurances and Certification**  
**Iowa Demonstration Construction Grant Program**  
**Fire (Life) Safety Grant**  
**(B)**

Page 1 of 2

**NOTE: This form must be signed and included in the grant application. Signing and including this form is official notification that the district whose name appears at the bottom and its representative will abide by all assurances contained herein.**

**As the duly authorized representative of the applicant, I certify that the applicant:**

1. Has the legal authority to apply for Federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management, and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting principles or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
4. Will comply with the requirements of the State with regard to the drafting, review, and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes, or presents the appearance of, personal or organizational conflict of interest or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color, or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§16811683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of disabilities; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental, or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) that may apply to the application.
11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) that provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327333) regarding labor standards for federally assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) that requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.

15. Will comply with environmental standards that may be prescribed pursuant to the following:
  - (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (a) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the provisions of the American with Disabilities Act (ADA) of 1990 as it applies to new construction, renovation, and remodeling projects.
21. Will comply with requirements for procurement as contained in the Office of Management and Budget A-102 Common Rule.
22. Will obtain certification from contractors that the contractor and/or its principal officials are not suspended or debarred as required by EO 12549 and EO 12689.
23. Will have contractors complete "assurances and certification" statement as appropriate.
24. Will comply with:
  - a. Iowa Code Chapter 73 that requires preference to certain types of bidders, laborers, and products.
  - b. Iowa Code Section 73A.18 that requires that when the total cost of construction, erection, demolition, alteration, or repair of a public improvement exceeds twenty-five thousand dollars, the municipality shall advertise for bids by two publications in a newspaper published in the county in which the work is to be done. The first advertisement for bids shall be not less than fifteen days prior to the date set for receiving bids. [If an emergency defined under Iowa Code Chapter 297.8 causes unforeseen needs of the district, it may avoid bid requirements. Routine maintenance or repair projects normally accomplished by district staff in their normal jobs are not required to be bid.]
  - c. Iowa Code Section 73A.18 that requires that the contract must be let to the lowest responsible bidder submitting a sealed proposal. However, if in the judgment of the municipality bids received are not acceptable, all bids may be rejected and new bids requested.
  - d. Iowa Code Chapter 104A that requires new construction is accessible to, and functional for, persons with disabilities.

Name of School District

Address of School District

Typed Name of Authorized Certifying Official

Title

Signature of Authorized Certifying Official

## EXECUTIVE SUMMARY (C)

25 points

(Page 1 of 2)

Provide a brief overall summary of this project. Please limit this summary to the project only. Be specific with the project description. All areas of this application must relate to the project described in this section.

Has any portion of this project been requested under any other infrastructure program in the past?

☐ yes ☐ no

If yes, identify the infrastructure program that it was submitted under and when it was submitted.

\_\_\_\_\_  
Infrastructure Program

\_\_\_\_\_  
Date Submitted

Will the district be able to do this project without the grant funds? ☐ yes ☐ no



**EXECUTIVE SUMMARY (C)**

25 points

(Page 2 of 2)

## **FIRE (LIFE) SAFETY INFRASTRUCTURE NEEDS (D)**

75 points

(Page 1 of 2)

Provide a copy of the latest state or local fire marshal's citation (not whole report) in Appendix B; also include evidence of consultation with the fire marshal related to the deficiency that is being remedied with this project if that deficiency is not listed among the latest citation.

A. List the district's fire (life) safety needs and identify which will be met in this project.

Examples:

- Fire detection systems (installing corridor smoke detection and updating antiquated systems).
- Exits (replacing of tube chutes, fire escapes, and installing emergency lighting).
- Electrical (replacing old wiring or inadequate wiring).
- Construction items (constructing stairwell separations, floor cutoffs, and roofs).

## **FIRE (LIFE) SAFETY INFRASTRUCTURE NEEDS (D)**

(Page 2 of 2)

- B. If the district has multiple citations, explain why the deficiencies being addressed in this application were selected over those not included.

### **PLAN TO REMEDY FIRE (LIFE) SAFETY DEFICIENCIES (E)**

50 points

(Page 1 of 2)

Describe the district's plan to remedy all fire (life) safety citations. Include in the description how the requested grant funds will be used to alleviate the deficiencies identified in the project in section D [Fire (Life) Safety Infrastructure Needs].

**PLAN TO REMEDY FIRE (LIFE) SAFETY DEFICIENCIES (E)**

(Page 2 of 2)

**BUDGET AND TIMELINE FOR THE PROJECT (F)****20 POINTS****(Page 1 of 2)**

School districts may use the grant funding to pay the direct cost of the fire (life) safety improvements. Architect, engineering or planning fees cannot be reimbursed from federal funds.

- Provide an itemized budget for this project.
- Report in dollar amounts.
- Give the estimated cost of the district's capital investment in the project.

**ITEMIZED BUDGET**

Itemized Budget Costs	Total Capital Investment
Fire Alarm System	
Electrical Updates	
Smoke Detectors	
Heat Detectors	
Doors	
Enclosures	
Other	
Fire Protection	
TOTAL	

## **BUDGET AND TIMELINE FOR THE PROJECT (F)**

(Page 2 of 2)

Provide a timeline for the project.

- Provide a start date.
- Project an end date.
- Provide the steps in the project and anticipated completion dates.